

Friends of the Library CRAFT FAIR Exhibitor Application

SATURDAY, OCTOBER 15, 2016

Application should be returned ASAP. Once capacity is reached, vendors will be placed on a waiting list.

Send the SIGNED and completed application and your check for the \$50 Exhibitor Fee, plus \$5 fee for electric (if applicable) made payable to the:

Friends of the Library together with photographs to: ***Friends of the Library***, Craft Fair, ***West Babylon Public Library***, 211 Route 109, West Babylon, NY 11704.

Please direct any questions to Andrea, at 631-884-0634
(print clearly)

Name _____

Business Name _____

Address _____

City _____ State _____ Zip code _____

Telephone # _____ **Cell #** _____

Email: _____ **Website** _____

Please describe the products you intend to sell: _____

Please give typical price ranges for individual items: _____

Set up will begin at 8:30 am. Vendors **MUST** park in marked stalls in front to unload and load. Cars **MUST** be moved behind the Library to allow shoppers to park in front. Sale is open to the public from 10am – 4pm. All vendors and merchandise must be removed by 4:55pm.

Each vendor will receive a 7' X 7' space and may not create a public aisle within their space. All tables, chairs, items for sale and the vendor must fit completely within the 7' X 7' area. A single 6' X 30" table may be requested at no additional charge, but vendors must provide a tablecloth to protect it.

Up to two chairs may be requested, at no additional charge, for vendor seating.

Access to an electric outlet may be requested, at an additional fee of \$5.

As required, I am submitting photographs of my products. They will be returned at the Craft Fair.

I am applying to borrow a table and will provide my own tablecloth.

I am applying to be near an electrical outlet, at an additional fee of \$5.

TOTAL amount enclosed: \$50 or \$55 (with electric).

PLEASE KEEP A COPY OF ALL FORMS FOR YOUR RECORDS.