

West Babylon Public Library  
211 Route 109  
West Babylon, NY 11704  
(631) 669-5445

APPLICATION FOR PAGE

Please Print:

1.) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Last Name First Name M.I. Daytime Telephone Number  
\_\_\_\_\_  
Mailing Address City State Zip Code

Check the appropriate box to each question:

- 2.) Due to the New York State Child Labor Law, we only employ individuals 16 years of age and older. Are you 16 years or older?  
YES  NO
- 3.) If you are between the ages of 16 and 18, working papers are required:  
This does not apply to me   
I have working papers   
I need working papers
- 4.) Are you a U.S. Citizen?  
YES  NO
- 5.) Have you ever been convicted of a crime? YES  NO
- 6.) Did you ever resign from any employment rather than face dismissal? YES  NO
- 7.) Were you ever dismissed or discharged from employment for reasons other than lack of work or funds?  
YES  NO
- 8.) Have you applied for a position at the Library before? If yes, when? \_\_\_\_\_
- 9.) Do you have relatives or friends employed at the West Babylon Public Library? YES  NO  Name \_\_\_\_\_

10.) AVAILABILITY

Please circle all the days you are available: M T W TH F SA SUN (Oct. - May)

Hours Available: Mornings: YES  NO  Afternoons: YES  NO  Evenings: YES  NO

When would you be able to start the position? \_\_\_\_\_

11.) EDUCATION

(Circle highest level completed)

A.) High School 9 10 11 12

Name & location of school: \_\_\_\_\_ What is your expected date of graduation? \_\_\_\_\_

B.) College/University/Technical/Other

Name & location of school: \_\_\_\_\_ Major: \_\_\_\_\_ When will you graduate? \_\_\_\_\_

C.) Are you a member of the National Honor Society or any other academic organization? If Yes, please list.

\_\_\_\_\_

D.) List any extracurricular activities and/or sports:

\_\_\_\_\_

E.) List any honors, awards, etc:

\_\_\_\_\_

F.) Do you have any other relevant training, qualifications or skills? If Yes, please explain:

\_\_\_\_\_

**12.) EMPLOYMENT HISTORY**

Length of Employment FROM / TO /	COMPANY NAME	ADDRESS	CITY AND STATE
Salary (Circle One) \$ WK/MO/YR	DUTIES:		
Type of Business			
Your Title			
Average Number of Hours worked per week	SUPERVISOR'S NAME	TELEPHONE NUMBER	

Length of Employment FROM / TO /	COMPANY NAME	ADDRESS	CITY AND STATE
Salary (Circle One) \$ WK/MO/YR	DUTIES:		
Type of Business			
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Length of Employment FROM / TO /	COMPANY NAME	ADDRESS	CITY AND STATE
Salary (Circle One) \$ WK/MO/YR	DUTIES:		
Type of Business			
Your Title			
Average Number of Hours worked per week	SUPERVISOR'S NAME	TELEPHONE NUMBER	

**13.) REFERENCES: List three business or school references that we may contact.**

A.) Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Title: \_\_\_\_\_

B.) Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Title: \_\_\_\_\_

C.) Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Title: \_\_\_\_\_

**I affirm that the answers I have given on this application are true, complete and correct to the best of my knowledge. I understand that false information will be considered grounds for immediate dismissal, should I be employed at the West Babylon Public Library.**

**\*\* Please be advised that applications are kept in an active folder for only 6 months, reapply thereafter. \*\***

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**(DO NOT WRITE BELOW THIS LINE)**

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Interviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Test Fiction: \_\_\_\_\_ Non Fiction: \_\_\_\_\_