

III.

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING AND BUDGET WORKSHOP MINUTES
Monday, December 29, 2025
6 PM**

- I. Jolene Siena called the Regular Meeting to order at 6:05 PM.

Present:
Rachel Scelfo
Jolene Siena
Kathryn Gambill
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF November 24, 2025**

On a motion by Maeghan Lollo, seconded by Jolene Siena, voted on and carried unanimously, the Minutes of the Regular Meeting of November 24, 2025, were approved.

- IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY 11704

- V. **APPROVAL OF PAYROLL WARRANT #1459**

On a motion by Kathryn Gambill, seconded by Rachel Scelfo, voted on and carried unanimously, Payroll Warrant #1459 was approved.

- VI. **APPROVAL OF BILL WARRANT #1460**

On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, Bill Warrant #1460 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

VIII. TREASURER'S REPORT

The financial reports for November 2025 were given by Diana Stein. On a motion by Maeghan Lollo, seconded by Jolene Siena, voted on and carried unanimously, the November 2025 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

A. Financial- None.

B. Policies & Legislation- None.

C. Personnel- On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the hiring of Marie FitzGerald, C/I Librarian, at \$34.41 per hour, effective 12.17.25.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the ending of leave without pay for Victoria Malvone, PT Page, effective 12.8.25.

D. Buildings and Grounds- A leak in the Library entryway was discussed.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends have several events planned for 2026, including a concert.

XI. CORRESPONDENCE

A. Thank You Letters- Abrahamsen and Algerio- Thank you letters were sent for donations received.

XII. Report of Director

A. Director's Written Report- The written report of the Director was discussed.

XIII. OLD BUSINESS

A. Budget Workshop for Proposed Budget FY2026-2027- The proposed budget was discussed in detail.

XV. NEW BUSINESS

A. Johnson Controls Proposal- On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the proposal nunc pro tunc for replacement of combination smoke/CO2 detectors, as per the NYS contract, for \$7,210.62.

- B. Draft Board Letter for March/April Newsletter-** The draft board letter for the March/April newsletter was approved.

XVI. COMMENTS FROM VISITORS – Melany Abrahamsen commented positively on the new roof.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, January 26, 2026	Regular Meeting 6 PM
MONDAY, February 23, 2026	Regular Meeting 6 PM
MONDAY, March 30, 2026	Regular Meeting and Budget Hearing 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to enter into Executive Session at 7:12 PM to discuss a personnel matter.

On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting and adjourn at 7:29 PM.