

III.

WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING AND BUDGET HEARING MINUTES
Monday, March 28, 2022
6 pm

- I. Rachel Scelfo called the Regular Meeting and Budget Hearing to order at 6:02 pm.

Present:
Rachel Scelfo
Tom Weinschenk
Joyce Mangialino
Kathryn Gambill
Andrea McGurk
Director – Nancy Evans
Treasurer - Martin Del Gatto

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF REGULAR MINUTES OF February 28, 2022**

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of February 28, 2022 were approved.

- IV. **COMMENTS FROM VISITORS** – Jolene Siena, 120 15th Avenue, West Babylon, NY 11704, Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY 11704.

- V. **APPROVAL OF PAYROLL WARRANT #1369**

On a motion by Kathryn Gambill, seconded by Tom Weinschenk, voted on and carried unanimously, Payroll Warrant #1369 was approved.

- VI. **APPROVAL OF BILL WARRANT #1370**

On a motion by Joyce Mangialino, seconded by Andrea McGurk, voted on and carried unanimously, Bill Warrant #1370 was approved.

- VII. **APPROVAL OF BOND WARRANT – N/A**

- VIII. **TREASURER’S REPORT**

The financial reports were given by Martin Del Gatto. On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, the February 2022 Treasurer’s Report was approved.

IX. COMMITTEE REPORTS

A. Financial- On a motion by Rachel Scelfo, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to open a checking account with Valley National Bank and to transfer the proceeds from the CD's from the Valley National Banks Capital account to the new checking account.

B. Policies & Legislation- None.

C. Personnel-

On a motion by Tom Weinschenk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the resignation of Dennis Parks, Network and Systems Technician, at a salary of \$62,814.83, effective 3.26.2022.

On a motion by Tom Weinschenk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the resignation of Daphne DiFranco, P/T Page, at a salary of \$14.17 per hour, effective 3.6.2022.

On a motion by Tom Weinschenk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to hire Daphne DiFranco, P/T Library Clerk, at a salary of \$17.24 per hour, effective 3.7.22.

On a motion by Tom Weinschenk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to hire Rosemary Algios, P/T Library Clerk, at a salary of \$17.24 per hour, effective 3.22.2022.

On a motion by Tom Weinschenk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to hire Elizabeth Maloney, P/T Page, at a salary of \$14.17 per hour, effective 3.7.2022.

D. Buildings and Grounds- One of the curb stops in the handicapped parking area appears to be damaged. Director Evans will follow up on this with Maintenance.

X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends received their refund from the bus company and still seek to fill open positions on the Executive Board. They are planning a social for current and potential members.

XI. CORRESPONDENCE

A. Board – None.

B. Director – Thank You Letter to Joseph Price Agency.

XIII. REPORT OF DIRECTOR-

A. Director’s Written Report- The written report of the Director was discussed.

XIV. OLD BUSINESS

A. Cash Management and Investment Policy- On a motion by Tom Weinschenk, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to adopt the updated Cash Management and Investment Policy, as reviewed and approved by the Library attorney.

B. Updated Proposal-Baer’s Rug and Linoleum- On a motion by Rachel Scelfo, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to approve the increase of \$464.10 in the proposal from Baer’s Rug and Linoleum Co. Inc., reflecting the fee for night work and reduction of cove molding.

XV. NEW BUSINESS

A. Surplus List- On a motion by Rachel Scelfo, seconded by Joyce Mangialino, voted on and carried unanimously, the disposition of items on the surplus list was approved.

B. Library Card Replacement Fee- On a motion by Rachel Scelfo, seconded by Tom Weinschenk, voted on and carried unanimously, it was agreed to waive the \$2 replacement fee for the first replacement Library card.

C. WB Mason Proposal- The proposal from WB Mason for tables and chairs was discussed. Samples were requested.

D. Budget Hearing- On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to enter the Budget Hearing at 7:15 pm. On a motion by Rachel Scelfo, seconded by Tom Weinschenk, voted on and carried unanimously, the Budget Hearing was closed at 7:18 pm.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETING

TUESDAY, April 5, 2022	Library Vote 1-9 PM
MONDAY, April 25, 2022	Regular Meeting 6 PM
WEDNESDAY, May 25, 2022	Regular Meeting 6 PM
MONDAY, JUNE 27, 2022	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to enter Executive Session at 7:18 pm to discuss an employee matter.

XIX. ADJOURNMENT- On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to exit Executive Session and adjourn the meeting at 7:35 pm.