

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, June 27, 2022
6 pm**

- I. Rachel Scelfo called the Regular Meeting to order at 6:05 pm.

Present:
Rachel Scelfo
Joyce Mangialino
Kathryn Gambill
Andrea McGurk
Director – Nancy Evans
Treasurer - Martin Del Gatto
Absent – Tom Weinschenk

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF REGULAR MINUTES OF May 25, 2022**

On a motion by Joyce Mangialino, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of May 25, 2022 were approved, with Rachel Scelfo recusing due to her absence from last month's meeting.

- IV. **COMMENTS FROM VISITORS** – Jolene Siena, 120 15th Avenue, West Babylon, NY 11704

- V. **APPROVAL OF PAYROLL WARRANT #1375**

On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, Payroll Warrant #1375 was approved.

- VI. **APPROVAL OF BILL WARRANT #1376**

On a motion by Joyce Mangialino, seconded by Kathryn Gambill, voted on and carried unanimously, Bill Warrant #1376 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

- VIII. **TREASURER'S REPORT**

The financial reports were given by Martin Del Gatto. On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the May 2022 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

- A. **Financial-** None.
- B. **Policies & Legislation-** None.
- C. **Personnel-**

On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to hire Brianne O'Connell, Librarian I (Children's Services), at a salary of \$61,676.55, effective 5.31.2022.

On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to change the title of Michelle Vitale, PT Librarian Trainee to PT Librarian I, at a salary of \$31.41 per hour, effective 6.6.2022.

On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the resignation of Melissa Wyer, PT Library Clerk at a salary of \$17.24 per hour, effective 6.21.2022.

- D. **Buildings and Grounds-** The Board discussed the tables and chairs outside the Board room and how they will be managed. It was decided that the Library will add them to the calendar to be reserved by community groups.

X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends first meeting since the pandemic will be held on Tuesday, June 28, at 4 PM.

XI. CORRESPONDENCE

A. **Board – Pet Food Drive Letter-** Thank you letter from Senator Brooks for hosting a pet food drive.

B. **Director – None.**

XIII. REPORT OF DIRECTOR-

A. **Director's Written Report-** The written report of the Director was discussed.

XIV. OLD BUSINESS

A. **TFMG Proposal- HVAC Replacement-** On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the proposal from The Facilities Management Group for \$84,000 for management of the HVAC replacement project.

XV. NEW BUSINESS

A. Volz Vigliotta Agreement 2022-2023- On a motion by Kathryn Gambill, seconded by Joyce Mangialino, voted on and carried unanimously it was agreed to accept the agreement for general and labor counsel services from Volz & Vigliotta, PLLC for the fiscal year 2022-2023 for \$5,500.00.

B. SavMor Agreement 2022-2023- The Board asked Director Evans to check with the Library's attorney on the liability of the Library for payment once the existing HVAC units are replaced.

C. Del Gatto Agreement 2022-2023- On a motion by Kathryn Gambill, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the agreement from Martin Del Gatto to provide Treasurer services for the fiscal year 2022-2023 for \$5,600.00.

D. IRS Mileage Rate- On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to adopt the updated IRS mileage rate of 62.5 cents per mile, effective July 1, 2022.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETING

MONDAY, JULY 11, 2022	Reorganization Meeting 6 PM
MONDAY, JULY 25, 2022	Regular Meeting 6 PM
MONDAY, August 29, 2022	Regular Meeting 6 PM
WEDNESDAY, September 28, 2022	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to enter Executive Session at 6:53 PM to discuss personnel matters.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to re-enter the regular meeting at 7:20 PM.

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to approve the amended salary schedule for Business Office staff, effective July 1, 2022.

XIX. ADJOURNMENT- On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to adjourn the meeting at 7:21 PM.