

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, August 29, 2022
6 pm**

- I. Rachel Scelfo called the Regular Meeting to order at 6:15 pm.

Present:
Rachel Scelfo
Joyce Mangialino
Kathryn Gambill
Andrea McGurk
Jolene Siena
Director – Nancy Evans
Treasurer - Martin Del Gatto

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF REGULAR MINUTES OF July 25, 2022**

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, the Minutes of the Regular Meeting of July 25, 2022 were approved.

- IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY 11704.

- V. **APPROVAL OF PAYROLL WARRANT #1379**

On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1379 was approved.

- VI. **APPROVAL OF BILL WARRANT #1380**

On a motion by Kathryn Gambill, seconded by Joyce Mangialino, voted on and carried unanimously, Bill Warrant #1380 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

- VIII. **TREASURER’S REPORT**

The financial reports were given by Martin Del Gatto. On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the July 2022 Treasurer's Report was approved. Rachel Scelfo noted that the Board packets are received in advance by Board members and are reviewed prior to the meeting.

IX. COMMITTEE REPORTS

A. Financial- None.

B. Policies & Legislation- None.

C. Personnel-

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the resignation of Kacey Doherty, P/T Librarian I, at a salary of \$32.03 per hour, effective 8.29.2022.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the resignation of Michelle Casale, PT Librarian I, at a salary of \$32.03 per hour, effective 8.19.2022.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the resignation of Freddy Tobo, Custodian, at a salary of \$18.75 per hour, effective 8.25.2022.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the resignation of Sarah Feder, PT Librarian Trainee, at a salary of \$31.65 per hour, effective 8.14.22.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to hire Jack Nix, PT Librarian Trainee, at a salary of \$31.65 per hour, effective 8.2.22.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the resignation of Jack Nix, PT Librarian Trainee, at a salary of \$31.65 per hour, effective 8.28.22.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to hire Michelle Casale, C/I Librarian I, at a salary of \$32.03 per hour, effective 8.19.22.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the resignation of Brian Schuler, PT Page, at a salary of \$14.59 per hour, effective 7.30.22.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the resignation of Emily Villareal Flores, PT Page, at a salary of \$14.59 per hour, effective 7.30.22.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to hire Victoria Malvone, PT Page, at a salary of \$14.59 per hour, effective 7.25.22.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to hire Nicholas Nastro, PT Page, at a salary of \$14.59 per hour, effective 8.8.22.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to hire Kevin Burbige, PT Page, at a salary of \$14.59 per hour, effective 8.8.22.

On a motion by Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to hire Christopher Geackel, Guard, at a salary of \$20.37 per hour, effective 8.4.22.

- D. Buildings and Grounds-** Jolene Siena noted that some of the pavers outside the Library need to be replaced.

X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends will hold some meetings on Saturday mornings in 2023 and will sell donated jewelry at the book sales.

XI. CORRESPONDENCE

- A. None.

XIII. REPORT OF DIRECTOR-

- A. Director's Written Report-** The written report of the Director was discussed.

XIV. OLD BUSINESS

- A. October Board Meeting Date Change-** On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to change the date of the October 2022 Board meeting to Wednesday, October 26.

XV. NEW BUSINESS

A. Assurances-NYS Construction Grant- On a motion by Joyce Mangialino, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to authorize Rachel Scelfo the sign the assurances for the NYS Construction Grant.

B. Policy Review-Bulletin Board- The Bulletin Board Policy was reviewed. Rachel Scelfo recommended amending item 6 to add “Friends of the Library” purposes.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETING

WEDNESDAY, September 28, 2022	Regular Meeting 6 PM
WEDNESDAY, October 26, 2022	Regular Meeting 6 PM
MONDAY, November 28, 2022	Regular Meeting 6 PM
WEDNESDAY, December 28, 2022	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to enter Executive Session at 7:10 PM to discuss a personnel matter.

XIX. ADJOURNMENT- On a motion by Rachel Scelfo, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to re-enter the Regular meeting and adjourn at 7:18 PM.