

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Wednesday, December 28, 2022
6 pm**

- I. Joyce Mangialino called the Regular Meeting to order at 6:04 pm.

Present:

Joyce Mangialino

Kathryn Gambill

Andrea McGurk

Jolene Siena

Director – Nancy Evans

Treasurer - Martin Del Gatto

Absent: Rachel Scelfo

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF REGULAR MINUTES OF November 28, 2022**

On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of November 28, 2022, were approved.

- IV. **COMMENTS FROM VISITORS** – None.

- V. **APPROVAL OF PAYROLL WARRANT #1387**

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1387 was approved.

- VI. **APPROVAL OF BILL WARRANT #1388**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Bill Warrant #1388 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

- VIII. **TREASURER’S REPORT**

The financial reports were given by Martin Del Gatto. On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, the November 2022 Treasurer’s Report was approved.

IX. COMMITTEE REPORTS

- A. Financial-** None.
- B. Policies & Legislation-** None.
- C. Personnel-** None.
- D. Buildings and Grounds-** None.

X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends generously donated \$3500 to the Library. The January, February and March meetings will be on Saturday. Linda Langone stepped down as Treasurer.

XI. CORRESPONDENCE

- A. Friends Donation Letter and Thank You to Friends**

XIII. REPORT OF DIRECTOR

- A. Director's Written Report-** The written report of the Director was discussed.

XIV. OLD BUSINESS

- A.**

XV. NEW BUSINESS

- A. Proposed Budget FY2023-2024-** An increase of 2% is proposed. Budget line items will be reviewed at the Budget Workshop.
- B. Board Message for Newsletter-** The proposed Board message was reviewed.
- C. WB Mason Proposal-Café Furniture-** The proposal from WB Mason for new furniture in the Café was reviewed.
- D. Adult Seating Quote-** The proposal from KI for new chairs in the Adult area was reviewed.
- E. HVAC Replacement Project Update-** The project manager recommended extending the timeline to receive sealed bids for the projects to February 7, 2023.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS

MONDAY, January 9, 2023
MONDAY, January 30, 2023
MONDAY, February 27, 2023

Budget Workshop 6 PM
Regular Meeting 6 PM
Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to enter Executive Session at 7:22 PM to discuss personnel matters.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to re-enter the Regular meeting at 7:36 PM.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to pay John McGrellis 18.5 hours of accrued sick leave.

XIX. ADJOURNMENT- On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to adjourn the meeting at 7:37 PM.