

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, January 30, 2023
6 pm**

I. Rachel Scelfo called the Regular Meeting to order at 6:00 pm.

Present:
Rachel Scelfo
Joyce Mangialino
Kathryn Gambill
Andrea McGurk
Jolene Siena
Director – Nancy Evans
Treasurer - Martin Del Gatto
Absent: Andrea McGurk

II. **PLEDGE OF ALLEGIANCE** was recited.

III.A. **READING AND APPROVAL OF REGULAR MINUTES OF December 28, 2022**

On a motion by Joyce Mangialino, seconded by Kathryn Gambill, voted on and carried unanimously, the Minutes of the Regular Meeting of December 28, 2022, were approved, with Rachel Scelfo recusing due to her absence from that meeting.

III. B. **READING AND APPROVAL OF BUDGET WORKSHOP MINUTES OF JANUARY 9, 2023**

On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, the Minutes of the Budget Workshop of January 9, 2023 were approved.

IV. **COMMENTS FROM VISITORS** – None.

V. **APPROVAL OF PAYROLL WARRANT #1389**

On a motion by Kathryn Gambill, seconded by Joyce Mangialino, voted on and carried unanimously, Payroll Warrant #1389 was approved.

VI. **APPROVAL OF BILL WARRANT #1390**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Bill Warrant #1390 was approved.

VII. APPROVAL OF BOND WARRANT – N/A

VIII. TREASURER’S REPORT

The financial reports were given by Martin Del Gatto. On a motion by Jolene Siena, seconded by Joyce Mangialino, voted on and carried unanimously, the December 2022 Treasurer’s Report was approved.

IX. COMMITTEE REPORTS

- A. Financial-** New Mileage eff. 1-1-23. On a motion by Rachel Scelfo, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to adopt the new IRS mileage rate of 0.655 cents per mile.
- B. Policies & Legislation-** None.
- C. Personnel-** None.
- D. Buildings and Grounds-** None.

X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends held their first Saturday meeting and attendance was low. Linda Langone’s resignation was accepted.

XI. CORRESPONDENCE

- A. None**

XIII. REPORT OF DIRECTOR

- A. Director’s Written Report-** The written report of the Director was discussed.

XIV. OLD BUSINESS

- A. Café Tables and Chairs Proposal-** On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the proposal From WB Mason for new tables and chairs for the café for \$7,731.51.
- B. Adult Chairs Proposal-** The manufacturer will send a better chair sample.
- C. Proposed Budget Fiscal Year 2023-2024-** No changes to proposed budget. The tax cap has been set at 2% for fiscal year 2023-2024.

XV. NEW BUSINESS

- A. Tables and Chairs Proposal for Adult Study Area-** On a motion by Joyce Mangialino, seconded by Rachel Scelfo, voted on and carried unanimously, the proposal from WB Mason for tables and chairs for the Adult area for \$1,915.00 was accepted.
- B. Locking Storage Cabinets Children’s Proposal-** On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, the proposal from Today’s Classroom for \$2,236.23 was accepted.
- C. Records Disposition Schedule-** Records will be shredded per Records Disposition Schedule 1.23.
- D. Tax Cap Resolution-** On a motion from Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the Tax Cap Resolution which states that the Library will not exceed the tax cap of 2%.
- E. Makerspace Policy-** The proposed Makerspace Policy was discussed.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS

MONDAY, February 27, 2023	Regular Meeting 6 PM
MONDAY, March 27, 2023	Budget Hearing and Regular Meeting 6 PM
TUESDAY, April 4, 2023	Budget Vote, 1-9 PM
MONDAY, April 24, 2023	Regular Meeting, 6 PM
WEDNESDAY, May 31, 2023	Regular Meeting, 6 PM

XVIII. EXECUTIVE SESSION- None.

XIX. ADJOURNMENT- On a motion by Rachel Scelfo, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to adjourn the meeting at 7:20 PM.