

**WEST BABYLON PUBLIC LIBRARY  
REGULAR MEETING MINUTES  
Monday, February 27, 2023  
6 pm**

I. Joyce Mangialino called the Regular Meeting to order at 6:02 pm.

Present:  
Joyce Mangialino  
Kathryn Gambill  
Andrea McGurk  
Jolene Siena  
Director – Nancy Evans  
Treasurer - Martin Del Gatto  
Absent: Rachel Scelfo

II. **PLEDGE OF ALLEGIANCE** was recited.

**III.A. READING AND APPROVAL OF REGULAR MINUTES OF January 30, 2023**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, the Minutes of the Regular Meeting of January 30, 2023, were approved, with Andrea McGurk recusing due to her absence from that meeting.

**III. B. READING AND APPROVAL OF SPECIAL BOARD MEETING MINUTES OF FEBRUARY 15, 2023**

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, the Minutes of the Special Board Meeting of February 15, 2023, were approved, with Kathryn Gambill recusing due to her absence from that meeting.

IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY 11704

**V. APPROVAL OF PAYROLL WARRANT #1391**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1391 was approved.

**VI. APPROVAL OF BILL WARRANT #1392**

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, Bill Warrant #1392 was approved.

**VII. APPROVAL OF BOND WARRANT – N/A**

**VIII. TREASURER’S REPORT**

The financial reports were given by Martin Del Gatto. On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, the January 2023 Treasurer’s Report was approved.

**IX. COMMITTEE REPORTS**

- A. Financial-** None.
- B. Policies & Legislation-** None.
- C. Personnel-** None.
- D. Buildings and Grounds-** None.

**X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY-** Fran O’Hehir is the new Friends Treasurer.

**XI. CORRESPONDENCE**

- A. None**
- B. Thank You Letter-** Thank you letter to the American Legion for a flag donation.

**XIII. REPORT OF DIRECTOR**

- A. Director’s Written Report-** The written report of the Director was discussed.

**XIV. OLD BUSINESS**

- A. Proposed Budget Fiscal Year 2023-2024-** On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, the proposed budget for the Fiscal Year 2023-2024 was approved.

**XV. NEW BUSINESS**

- A. Annual Report for Public and Association Libraries 2022-** On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, the 2022 Annual

Report for Public and Association Libraries was approved.

- B. Records Disposition Schedule 2.23-** Records will be shredded per Records Disposition Schedule 2.23.
- C. Sustainability Policy-** On a motion from Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, the Sustainability Policy was approved.
- D. ALA Annual Conference June 23-27, 2023-** On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to send one staff member to the ALA 2023 Annual Conference in Chicago at a cost not to exceed \$2,500.

**XVI. COMMENTS FROM VISITORS –** None.

**XVII. DATES OF FUTURE BOARD MEETINGS**

MONDAY, March 27, 2023	Budget Hearing and Regular Meeting 6 PM
TUESDAY, April 4, 2023	Budget Vote, 1-9 PM
MONDAY, April 24, 2023	Regular Meeting, 6 PM
WEDNESDAY, May 31, 2023	Regular Meeting, 6 PM
MONDAY, June 26, 2023	Regular Meeting 6 PM

**XVIII. EXECUTIVE SESSION-** On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to enter Executive Session at 6:43 PM to discuss a personnel matter.

**XIX. ADJOURNMENT-** On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to re-enter the Regular meeting and adjourn at 7:00 PM.