

**WEST BABYLON PUBLIC LIBRARY  
REGULAR MEETING MINUTES  
Monday, August 28, 2023  
6 pm**

- I. Rachel Scelfo called the Regular Meeting to order at 6:39 pm.

Present:  
Rachel Scelfo  
Joyce Mangialino  
Kathryn Gambill  
Andrea McGurk  
Jolene Siena  
Director – Nancy Evans  
Treasurer - Martin Del Gatto

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF July 31, 2023**

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of July 31, 2023, were approved.

- IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY.

- V. **APPROVAL OF PAYROLL WARRANT #1403**

On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1403 was approved.

- VI. **APPROVAL OF BILL WARRANT #1404**

On a motion by Kathryn Gambill, seconded by Joyce Mangialino, voted on and carried unanimously, Bill Warrant #1404 was approved.

- VII. **APPROVAL OF BOND WARRANT – N/A**

## **VIII. TREASURER'S REPORT**

The financial reports were given by Martin Del Gatto. On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the July 2023 Treasurer's Report was approved.

## **IX. COMMITTEE REPORTS**

- A. Financial-** None.
- B. Policies & Legislation-** None.
- C. Personnel**

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to hire Michele Wilson, Library Assistant, at a salary of \$50,218.68, effective 8.10.23.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to hire Francesco Fortuna, Library Clerk, at a salary of \$39,058.97, effective 8.9.23.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to hire Kara Bova, P/T Page, at \$15.00 per hour, effective 8.7.23.

- D. Buildings and Grounds-** None.

**X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY-** The Friends are planning a muffin breakfast for the staff in October.

**XI. CORRESPONDENCE-** Thank you note from Staff Association for staff baskets.

## **XIII. REPORT OF DIRECTOR**

- A. Director's Written Report-** The written report of the Director was discussed.

**XIV. OLD BUSINESS-** None.

## **XV. NEW BUSINESS**

- A. Assurances-NYS Construction Grant-** On a motion Andrea McGurk, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to authorize Rachel Scelfo to sign the assurances for the NYS Construction Grant.

**B. NYLA Annual Conference-November 1-4, 2023-** On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the attendance of Azuree Agnello at the NYLA Annual Conference, as a cost not to exceed \$1,600.00.

**C. Program Registration Fees-** Various models for setting program registration fees were discussed.

**D. Code of Ethics and Whistleblower Policies Review-** The policy reviews were tabled until the next Board meeting.

**XVI. COMMENTS FROM VISITORS –** None.

**XVII. DATES OF FUTURE BOARD MEETINGS**

WEDNESDAY, September 27, 2023	Regular Meeting 6 PM
MONDAY, October 30, 2023	Regular Meeting 6 PM
MONDAY, November 27, 2023	Regular Meeting 6 PM
WEDNESDAY, December 27, 2023	Regular Meeting 6 PM

**XVIII. EXECUTIVE SESSION-** On a motion by Jolene Siene, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to enter Executive Session at 7:23 PM to discuss personnel and salary matters.

**XIX. ADJOURNMENT-** On a motion by Joyce Mangialino, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting and adjourn at 7:48 PM.