

**WEST BABYLON PUBLIC LIBRARY  
REGULAR MEETING MINUTES  
Monday, April 24, 2023  
6 pm**

- I. Rachel Scelfo called the Regular Meeting to order at 6:02 pm.

Present:  
Rachel Scelfo  
Kathryn Gambill  
Andrea McGurk  
Jolene Siena  
Director – Nancy Evans  
Treasurer - Martin Del Gatto  
Absent – Joyce Mangialino

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF REGULAR MEETING AND BUDGET HEARING MINUTES OF March 27, 2023**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, the Minutes of the Regular Meeting and Budget Hearing of March 27, 2023, were approved.

- IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY.

- V. **APPROVAL OF PAYROLL WARRANT #1395**

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, Payroll Warrant #1395 was approved.

- VI. **APPROVAL OF BILL WARRANT #1396**

On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, Bill Warrant #1396 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

- VIII. **TREASURER’S REPORT**

The financial reports were given by Martin Del Gatto. On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, the March 2023 Treasurer's Report was approved.

## **IX. COMMITTEE REPORTS**

- A. Financial-** None.
- B. Policies & Legislation-** None.
- C. Personnel**

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Jacqueline Cantwell, PT Librarian I, at \$32.03 per hour, effective 4.5.2023.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the resignation of Kelly Bracero, PT Library Clerk, at \$22.29 per hour, effective 4.12.2023.

- D. Buildings and Grounds-** None.

**X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY-** The Friends are hosting a Book and Bake Sale on April 30, 2023.

## **XI. CORRESPONDENCE**

- A. Letter from Board of Fire Commissioners**

## **XIII. REPORT OF DIRECTOR**

- A. Director's Written Report-** The written report of the Director was discussed.

## **XIV. OLD BUSINESS**

- A. Library Budget Vote Results-** The proposed budget for FY 2023-2024 passed 92-11. Kathryn Gambill received 99 votes. On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to adopt the approved budget.

## **XV. NEW BUSINESS**

- A. Paver Replacement Project Management Proposals-** On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept

the proposal from John Tanzi, Architects, for \$14,500.00 for project management of the Library's paver replacement.

- B. WB Mason Adult Chairs Quote-** On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the proposal from WB Mason for \$17,897.25 for Adult chairs per the NYS contract.
- C. WB Mason YA Tables and Chairs Quote-** On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the proposal from WB Mason for \$4,575.90 for YA tables and chairs per the NYS contract.
- D. WB Mason Conference Table and Chairs Quote-** On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the proposal from WB Mason for \$4,203.33 for conference tables and chairs, per the NYS contract.
- E. Kaseya Spanning Backup Quote-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to accept the quote from Kaseya, for email and file backup, for \$2,799.90 for one year with the option of two years of renewals.

**XVI. COMMENTS FROM VISITORS – None.**

**XVII. DATES OF FUTURE BOARD MEETINGS**

WEDNESDAY, May 31, 2023	Regular Meeting, 6 PM
MONDAY, June 26, 2023	Regular Meeting 6 PM
MONDAY, July 10, 2023	Reorganization Meeting 6 PM
MONDAY, July 31, 2023	Regular Meeting 6 PM

**XVIII. EXECUTIVE SESSION-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to enter Executive Session at 6:50 PM to discuss a personnel matter.

**XIX. ADJOURNMENT-** On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to re-enter the Regular meeting and adjourn at 7:19 PM.