

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES**

Monday, July 31, 2023

6 pm

I. Rachel Scelfo called the Regular Meeting to order at 6:14 pm.

Present:
Rachel Scelfo
Joyce Mangialino
Kathryn Gambill
Andrea McGurk
Jolene Siena
Director – Nancy Evans
Treasurer - Martin Del Gatto

II. **PLEDGE OF ALLEGIANCE** was recited.

III.A. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF June 26, 2023**

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, the Minutes of the Regular Meeting of June 26, 2023, were approved, with Rachel Scelfo recusing due to her absence from that meeting.

III.B. **READING AND APPROVAL OF REORGANIZATION MINUTES, JULY 10, 2023**

On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, the Minutes of the Reorganization Meeting of July 10, 2023, were approved, with Andrea McGurk recusing due to her absence from that meeting.

IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY, John Tanzi-John Tanzi Architects, 1115 North Country Road, Stony Brook, NY 11790.

V. **APPROVAL OF PAYROLL WARRANT #1402**

On a motion by Joyce Mangialino, seconded by Andrea McGurk, voted on and carried unanimously, Payroll Warrant #1402 was approved.

VI. APPROVAL OF BILL WARRANT #1403

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Bill Warrant #1403 was approved.

VII. APPROVAL OF BOND WARRANT – N/A

VIII. TREASURER’S REPORT

The financial reports were given by Martin Del Gatto. On a motion by Joyce Mangialino, seconded by Andrea McGurk, voted on and carried unanimously, the June 2023 Treasurer’s Report was approved.

IX. COMMITTEE REPORTS

A. Financial-

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to uncommit \$256,747.60 from the Capital Reserve Fund Balance, retroactive to 6.30.2023.

On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to commit \$256,747.60 in the Capital Fund for \$46,747.60 for HVAC, \$85,000 for paver replacement and \$125,000 for LED lighting, retroactive to 6.30.2023.

On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to transfer \$256,747.60 from the General Fund to the Capital Fund, retroactive to 6.30.2023.

On a motion by Rachel Scelfo, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to amend the Capital Reserve Fund from the July 10th Reorganization, per the attached schedule.

B. Policies & Legislation- None.

C. Personnel

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the changes as submitted on the payroll schedule.

D. Buildings and Grounds- None.

X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends will sponsor a fundraiser at Panera on August 23rd from 4-8 pm and are looking into bus trips. They plan to host a muffin breakfast for the staff.

XI. CORRESPONDENCE- None.

XIII. REPORT OF DIRECTOR

A. Director's Written Report- The written report of the Director was discussed.

XIV. OLD BUSINESS

A. Election of Officers- On a motion Joyce Mangialino, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to elect Rachel Scelfo as President, Jolene Siena as Vice President and Kathryn Gambill as Treasurer for FY2023-2024.

B. Appointment of Committee Chairpersons- On a motion by Joyce Mangialino, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to appoint Kathryn Gambill as Financial Committee Chairperson, Andrea McGurk as Personnel Committee Chairperson and Jolene Siena as Building and Grounds and Policy and Legislation Chairperson.

C. SavMor Contract-Corrected- On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the corrected contract from SavMor for HVAC maintenance for 2023-2024.

XV. NEW BUSINESS

A. Library Paver Replacement- John Tanzi from John Tanzi Architects discussed options for the paver replacement. The Board opted to use porcelain pavers.

B. Furniture/Equipment Disposition Schedule 7.23- On a motion by Rachel Scelfo, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to approve the Furniture/Equipment Disposition Schedule 7.23.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS

MONDAY, August 28, 2023	Regular Meeting 6 PM
WEDNESDAY, September 27, 2023	Regular Meeting 6 PM
MONDAY, October 30, 2023	Regular Meeting 6 PM
MONDAY, November 27, 2023	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to enter Executive Session at 7:47 PM to discuss personnel and salary matters.

On a motion by Rachel Scelfo, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting at 8:21 PM.

On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to approve Salary Schedule C.

XIX. ADJOURNMENT- On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to adjourn the meeting at 8:46 PM.