

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, June 26, 2023
6 pm**

- I. Joyce Mangialino called the Regular Meeting to order at 6:00 pm.

Present:
Joyce Mangialino
Kathryn Gambill
Andrea McGurk
Jolene Siena
Director – Nancy Evans
Treasurer - Martin Del Gatto
Absent: Rachel Scelfo

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF May 31, 2023**

On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of May 31, 2023, were approved.

- IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY.

- V. **APPROVAL OF PAYROLL WARRANT #1399**

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1399 was approved.

- VI. **APPROVAL OF BILL WARRANT #1400**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Bill Warrant #1400 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

- VIII. **TREASURER’S REPORT**

The financial reports were given by Martin Del Gatto. On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, the May 2023 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

- A. Financial-** None.
- B. Policies & Legislation-** None.
- C. Personnel**

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the title/salary change of Jo Ann Zodkovic, from PT Librarian Trainee to PT Librarian, at \$32.03 per hour, effective 5.12.2023.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the resignation of Vanessa Pavelock, Library Clerk, at \$38,293.06, effective 6.17.2023.

- D. Buildings and Grounds-** Andrea McGurk suggested trimming back some of the plantings along the fence in the Backyard.

X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends will hold a Book Sale on Saturday, July 8th.

XI. CORRESPONDENCE- None.

XIII. REPORT OF DIRECTOR

- A. Director's Written Report-** The written report of the Director was discussed.

XIV. OLD BUSINESS- None.

XV. NEW BUSINESS

A. Nursing Mothers in the Workplace Policy- On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, the Nursing Mothers in the Workplace Policy was adopted.

B. Baldessari Coster Agreement 2023-2024- On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to accept the agreement from Baldessari Coster for fiscal year 2023-2024.

C. Volz and Vigliotta Agreement 2023-2024- On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to accept the agreement from Volz and Vigliotta for fiscal year 2023-2024.

D. SavMor HVAC Agreement 2023-2024- A pricing discrepancy was noted on the Agreement. Director Evans will contact SavMor.

E. SavMor Other Equipment Agreement 2023-2024- On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the SavMor Other Equipment agreement for fiscal year 2023-2024 for \$4,710.00.

F. Martin Del Gatto Agreement 2023-2024- On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the agreement from Martin Del Gatto for fiscal year 2023-2024.

G. Budget Line Transfers- On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the budget transfers for fiscal year 2022-2023 as submitted.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS

MONDAY, July 10, 2023	Reorganization Meeting 6 PM
MONDAY, July 31, 2023	Regular Meeting 6 PM
MONDAY, August 28, 2023	Regular Meeting 6 PM
WEDNESDAY, September 27, 2023	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to enter Executive Session at 6:53 PM to discuss personnel salary matters.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting at 7:28 PM.

On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to approve Salary Schedules A and B.

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to pay Vanessa Pavelock her accrued annual and personal time.

XIX. ADJOURNMENT- On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to adjourn the meeting at 7:29 PM.