

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING AND BUDGET HEARING MINUTES
Monday, March 27, 2023
6 pm**

I. Rachel Scelfo called the Regular Meeting to order at 6:00 pm.

Present:
Rachel Scelfo
Joyce Mangialino
Kathryn Gambill
Andrea McGurk
Jolene Siena
Director – Nancy Evans
Treasurer - Martin Del Gatto

II. **PLEDGE OF ALLEGIANCE** was recited.

III. **READING AND APPROVAL OF REGULAR MINUTES OF February 27, 2023**

On a motion by Joyce Mangialino, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of February 27, 2023, were approved, with Rachel Scelfo recusing due to her absence from that meeting.

IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY 11704; Christine Starling, 101 Muncie Road, West Babylon, NY; Tom Weinschenk, 1333 14th Avenue, West Babylon, NY 11704.

V. **APPROVAL OF PAYROLL WARRANT #1393**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1393 was approved.

VI. **APPROVAL OF BILL WARRANT #1394**

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, Bill Warrant #1394 was approved.

VII. **APPROVAL OF BOND WARRANT – N/A**

VIII. **TREASURER’S REPORT**

The financial reports were given by Martin Del Gatto. On a motion by Joyce Mangialino, seconded by Jolene Siena, voted on and carried unanimously, the February 2023 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

- A. Financial-** None.
- B. Policies & Legislation-** None.
- C. Personnel-** None.
- D. Buildings and Grounds-** None.

X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends would like to host or help-out at a community event. A book festival or 40th anniversary celebration were discussed.

XI. CORRESPONDENCE

- A. Donation Thank You Letters-** Thank you letters were written to Ellen Ladau and Mel and Ruth Noble for donations received.

XIII. REPORT OF DIRECTOR

- A. Director's Written Report-** The written report of the Director was discussed.

XIV. OLD BUSINESS

- A. Proposed Budget Fiscal Year 2023-2024-** A hearing on the proposed budget was held.

XV. NEW BUSINESS

- A. Meeting Room Request-** On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, the meeting room request was denied as it is not an approved use per the Library Meeting Room Use Policy.
- B. Flagpole Repair Quotes-** On a motion by Jolene Siena, seconded by Joyce Mangialino, voted on and carried unanimously, it was agreed to accept the proposal from CJ Flag and Son, at a cost not to exceed \$1,650.00.
- C. Dell Computers and Monitors for Makerspace-** On a motion by Rachel Scelfo, seconded

by Jolene Siena, voted on and carried unanimously, it was agreed to accept the proposal from Dell for 2 new computers for \$2,279.36, per the NYS contract. On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to accept the proposal from Dell for 2 monitors for \$207.22, per the NYS contract.

- D. Poster Printer Quote-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to accept the proposal from S3 for a HP Design Jet Model Z6 24" Postscript Color Printer, delivery, set-up, training, 3-year service contract and supplies, for \$4435.48, per the NYS contract.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS

TUESDAY, April 4, 2023	Budget Vote, 1-9 PM
MONDAY, April 24, 2023	Regular Meeting, 6 PM
WEDNESDAY, May 31, 2023	Regular Meeting, 6 PM
MONDAY, June 26, 2023	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Kathryn Gambill, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to enter Executive Session at 7:00 PM to discuss personnel and patron matters.

XIX. ADJOURNMENT- On a motion by Kathryn Gambill, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to re-enter the Regular meeting and adjourn at 7:26 PM.