

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, November 27, 2023
6 pm**

I. Jolene Siena called the Regular Meeting to order at 6:00 pm.

Present:
Jolene Siena
Kathryn Gambill
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer - Martin Del Gatto
Al Coster-Baldessari and Coster
Absent – Rachel Scelfo

II. **PLEDGE OF ALLEGIANCE** was recited.

III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF October 30, 2023**

On a motion by Kathryn Gambill, seconded by Maeghan Lollo, voted on and carried unanimously, the Minutes of the Regular Meeting of October 30, 2023, were approved.

IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY 11704.

V. **APPROVAL OF PAYROLL WARRANT #1409**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1409 was approved.

VI. **APPROVAL OF BILL WARRANT #1410**

On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, Bill Warrant #1410 was approved.

VII. APPROVAL OF BOND WARRANT – N/A

VIII. TREASURER’S REPORT

The financial reports were given by Martin Del Gatto. On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, the October 2023 Treasurer’s Report was approved.

IX. COMMITTEE REPORTS

A. **Financial-** The audit report was presented by Al Coster. In the opinion of Baldessari & Coster LLP, the financial statements referred to present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of West Babylon Public Library, as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles general accepted in the United States of America. This is the highest rating given. The Board will vote on the Audit Report at the next meeting.

B. **Policies & Legislation-** None.

C. **Personnel**

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Maureen White, P/T Account Clerk, at \$26.15 per hour, effective 11.1.23.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the resignation of Maureen White, P/T Account Clerk, at \$26.15 per hour, effective 11.6.23.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Jeannie Wright, P/T Account Clerk, at \$26.15 per hour, effective 11.13.23.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the resignation of Hailey Matos, P/T Page, at \$15.00 per hour, effective 11.10.23.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Alma Gaxiola, P/T Page, at \$15.00 per hour, effective 11.14.23.

D. Buildings and Grounds- None.

X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends Holiday Gathering is tomorrow.

XI. CORRESPONDENCE-

- A. Board-** None.
- B. Director-** None.

XIII. REPORT OF DIRECTOR

- A. Director's Written Report-** The written report of the Director was discussed.

XIV. OLD BUSINESS

- A. Meeting Room Use Policy-** On a motion by Maeghan Lollo, seconded by Jolene Siena, voted on and carried unanimously, the revised Meeting Room Use Policy was approved.

XV. NEW BUSINESS

- A. Budget Schedule FY 2024-2025-** On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the proposed Budget Schedule for FY 2024-2025.
- B. Proposed Budget FY 2024-2025-**The proposed budget for FY 2024-2025 was discussed.
- C. SCLS Trustee Vote-** The Board members cast their votes for SCLS Babylon trustee.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS

WEDNESDAY, December 27, 2023	Regular Meeting and Budget Workshop 6 PM
MONDAY, January 29, 2024	Regular Meeting 6 PM
MONDAY, February 26, 2024	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Andrea McGurk, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to enter Executive Session at 7:27 PM to discuss staff negotiations.

On a motion by Andrea McGurk, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting at 7:52 PM.

XIX. ADJOURNMENT- On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to adjourn the meeting at 7:53 PM.