

**WEST BABYLON PUBLIC LIBRARY  
REGULAR MEETING MINUTES  
Monday, February 26, 2024  
6 pm**

- I. Rachel Scelfo called the Regular Meeting to order at 6:00 pm.

Present:  
Rachel Scelfo  
Jolene Siena  
Kathryn Gambill  
Andrea McGurk  
Maeghan Lollo  
Director – Nancy Evans  
Treasurer - Martin Del Gatto

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF January 29, 2024**

On a motion by Maeghan Lollo, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of January 29, 2024, were approved.

- IV. **COMMENTS FROM VISITORS** – None.

- V. **APPROVAL OF PAYROLL WARRANT #1415**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1415 was approved.

- VI. **APPROVAL OF BILL WARRANT #1416**

On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, Bill Warrant #1416 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

## VIII. TREASURER'S REPORT

The financial reports were given by Martin Del Gatto. On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, the January 2024 Treasurer's Report was approved.

## IX. COMMITTEE REPORTS

- A. **Financial- Audit Report FY 2022-2023-** On a motion by Maeghan Lollo, seconded by Andrea McGurk, voted on and carried unanimously, the Audit Report for Fiscal Year 2022-2023 was approved.
- B. **Policies & Legislation-** Information received from the Library attorney regarding staff use of marijuana was discussed.
- C. **Personnel-** On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Silvana Dextre as P/T Library Clerk at \$17.93 per hour, effective 2.26.24.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the resignation of Katherine Regina, P/T Page, at \$15.00 per hour, effective 2.1.24.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Donna Lafferty as P/T Page at \$15.00 per hour, effective 2.6.24.

- D. **Buildings and Grounds-** None.

**X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY-** The Friends are hosting a Book Sale this coming weekend.

## XI. CORRESPONDENCE-

- A. **Board-** None.
- B. **Director-** None.

## XIII. REPORT OF DIRECTOR

- A. **Director's Written Report-** The written report of the Director was discussed.

**XIV. OLD BUSINESS**

**A. Little Free Pantry Gold Award Project-** Design specifications for the Little Free Pantry Gold Award project were discussed.

**XV. NEW BUSINESS**

**A. Landscaping Proposals-** On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, the proposals from Geovanny and Sons and Benedetto Brothers were accepted.

**XVI. COMMENTS FROM VISITORS – None.**

**XVII. DATES OF FUTURE BOARD MEETINGS**

MONDAY, March 25, 2024	Regular Meeting and Budget Hearing 6 PM
MONDAY, April 29, 2024	Regular Meeting 6 PM
WEDNESDAY, May 29, 2024	Regular Meeting 6 PM

**XVIII. EXECUTIVE SESSION-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to enter Executive Session at 6:46 PM to discuss negotiation, patron and personnel matters.

**XIX. ADJOURNMENT-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting and adjourn at 7:33 PM.