

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, March 25, 2024
6 pm**

- I. Rachel Scelfo called the Regular Meeting to order at 6:19 pm.

Present:
Rachel Scelfo
Kathryn Gambill
Maeghan Lollo
Director – Nancy Evans
Treasurer - Martin Del Gatto
Absent – Jolene Siena, Andrea McGurk

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF February 26, 2024**

On a motion by Maeghan Lollo, seconded by Kathryn Gambill, voted on and carried unanimously, the Minutes of the Regular Meeting of February 26, 2024, were approved.

- IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY, 11704.

- V. **APPROVAL OF PAYROLL WARRANT #1417**

On a motion by Kathryn Gambill, seconded by Maeghan Lollo, voted on and carried unanimously, Payroll Warrant #1417 was approved.

- VI. **APPROVAL OF BILL WARRANT #1418**

On a motion by Kathryn Gambill, seconded by Maeghan Lollo, voted on and carried unanimously, Bill Warrant #1418 was approved.

- VII. **APPROVAL OF BOND WARRANT – N/A**

VIII. TREASURER'S REPORT

The financial reports were given by Martin Del Gatto. On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, the February 2024 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

- A. **Financial-** None.
- B. **Policies & Legislation-** None.
- C. **Personnel-** On a motion by Kathryn Gambill, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to accept the resignation of Daphne DiFranco, P/T Library Clerk at \$17.93 per hour, effective 1.1.24.

On a motion by Kathryn Gambill, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to hire Daphne DiFranco as P/T Librarian Trainee, at \$29.11 per hour, effective 1.2.24.

- D. **Buildings and Grounds-** None.

X. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends meeting is tomorrow.

XI. CORRESPONDENCE

- A. **Board-** None.
- B. **Director-** Invitation WB Junior High School Merit Ceremony

XIII. REPORT OF DIRECTOR

- A. **Director's Written Report-** The written report of the Director was discussed.

XIV. OLD BUSINESS

- A. **Proposed Budget FY 2024-2025-** On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, the Budget Hearing was opened at 6:40 PM. The proposed budget was discussed and there were no questions. On a motion by Kathryn Gambill, seconded by Rachel Scelfo, the Budget Hearing was closed at 6:44 PM.

XV. NEW BUSINESS

- A. Paver Replacement Bids-** On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to award the Paver Replacement bid contract to the lowest bidder, Roadwork Ahead Inc., for \$114,398, per the recommendation letter from Library Architect John Tanzi.
- B. Retired Employee Health Insurance Policy-** On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to approve the Retired Employee Health Insurance Policy as amended by Library Attorney Michael Vigliotta.
- C. NYS Annual Report for Public and Association Libraries 2023-** On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to approve the 2023 NYS Annual Report for Public and Association Libraries.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS

MONDAY, April 29, 2024	Regular Meeting 6 PM
WEDNESDAY, May 29, 2024	Regular Meeting 6 PM
MONDAY, June 24, 2024	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to enter Executive Session at 6:55 PM to discuss negotiation, and patron matters.

XIX. ADJOURNMENT- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting and adjourn at 7:20 PM.