# XXIV.

**WEST BABYLON PUBLIC LIBRARY REGULAR MEETING MINUTES**

**Monday, June 24, 2024**

**6 pm**

1. Rachel Scelfo called the Regular Meeting to order at 6:00 pm.

Present:

Rachel Scelfo Jolene Siena Kathryn Gambill Andrea McGurk Maeghan Lollo

Director – Nancy Evans Treasurer - Martin Del Gatto

1. **PLEDGE OF ALLEGIANCE** was recited.

# READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF May 29, 2024

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, the Minutes of the Regular Meeting of May 29, 2024, were approved.

1. **COMMENTS FROM VISITORS –** Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY, 11704, Renata Robak, 408 Little East Neck Road S. Babylon, NY, 11702.

# APPROVAL OF PAYROLL WARRANT #1423

On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, Payroll Warrant #1423 was approved.

# APPROVAL OF BILL WARRANT #1424

On a motion by Maeghan Lollo, seconded by Jolene Siena, voted on and carried unanimously, Bill Warrant #1424 was approved.

# APPROVAL OF BOND WARRANT – N/A

1. **TREASURER’S REPORT**

The financial reports were given by Martin Del Gatto. On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, the May 2024 Treasurer’s Report was approved.

# COMMITTEE REPORTS

* 1. **Financial-** None.

# Policies & Legislation- None.

* 1. **Personnel-** On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to approve the title change for Jo Ann Zodkowic, from PT Librarian Trainee to PT Librarian I, effective 5.12.23.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to change the hourly rate for Brian Kish, PT Librarian Trainee, to

$32.28 per hour, effective 1.4.24.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the resignation of Makfura Rahaman, PT Library Clerk, at $17.93 per hour, effective 6.15.24.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to approve the return to work of Victoria Malvone, PT Page, at

$15.00 per hour, effective 6.25.24.

* 1. **Buildings and Grounds-** One of the car stops in a handicap parking space was moved. It will be moved back to the proper location.

**IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY-** Friends President Ellen Ladau is resigning as she is moving to New Jersey.

# CORRESPONDENCE

* 1. **Board-** None.
  2. **Director-** None.

# REPORT OF DIRECTOR

* 1. **Director’s Written Report-** The written report of the Director was discussed.

# OLD BUSINESS- None

1. **NEW BUSINESS**
   1. **Volz and Vigliotta Agreement 2024-2025**- On a motion by Maeghan Lollo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the retainer agreement from Volz and Vigliotta for 2024-2025.
   2. **SavMor HVAC Agreement 2024-2025**- On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the agreement from SavMor for HVAC maintenance for 2024-2025 for $15,950.00.
   3. **SavMor Other Equipment Agreement 2024-2025-** On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to accept the agreement from SavMor for Other Equipment maintenance for 2024-2025 for

$4,710.00.

* 1. **Updated Nursing Mothers in the Workplace Policy-** On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, the revised Nursing Mothers in the Workplace Policy was approved.
  2. **Handicap Button Quotes-** On a motion by Maeghan Lollo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the quote from Long Island Automatic Doors for installation of a handicap button and post for

$1,647.00.

* 1. **Electronics Surplus List-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to dispose of the outdated and broken electronics per the surplus list.
  2. **Budget Line Transfers 6.24-** On a motion Maeghan Lollo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to make budget line transfers per the schedule.

# COMMENTS FROM VISITORS – None.

1. **DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS**

SATURDAY, July 6, 2024 Friends-Book and Jumble Sale

MONDAY, July 29, 2024 Regular and Reorganization Meeting 6 PM

SATURDAY, August 17, 2024 Friends-Senior Bingo

MONDAY, August 26, 2024 Regular Meeting 6 PM

MONDAY, September 30, 2024 Regular Meeting 6 PM

1. **EXECUTIVE SESSION-** On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to enter Executive Session at 7:12 PM to discuss negotiation and staff matters.

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to re-enter the Regular meeting at 7:37 PM.

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to award Business Office salaries per Salary Schedule 1, effective 7.1.24.

On a motion by Jolene Siena, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to authorize Rachel Scelfo to sign the 2024-2027 Staff Association Agreement on behalf of the Board of Trustees.

1. **ADJOURNMENT-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting at 7:38 PM.