

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, September 30, 2024
6 pm**

I. Rachel Scelfo called the Regular Meeting to order at 6:00 pm.

Present:
Rachel Scelfo
Jolene Siena
Kathryn Gambill
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein
Al Coster- Baldessari and Coster

II. **PLEDGE OF ALLEGIANCE** was recited.

III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF August 26, 2024**

On a motion by Maeghan Lollo, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of August 26, 2024, were approved.

IV. **COMMENTS FROM VISITORS** – None.

V. **APPROVAL OF PAYROLL WARRANT #1429**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1429 was approved.

VI. **APPROVAL OF BILL WARRANT #1430**

On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, Bill Warrant #1430 was approved.

VII. **APPROVAL OF BOND WARRANT** – N/A

VIII. TREASURER'S REPORT

The financial reports were given by Diana Stein. On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, the August 2024 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

A. Financial- Financial Statements FYE 6/2024- The audit report was presented by Al Coster. In the opinion of Baldessari & Coster LLP, the financial statements referred to present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of West Babylon Public Library, as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles general accepted in the United States of America. This is the highest rating given. The Board will vote on the Audit Report at the next meeting.

B. Policies & Legislation- A change to the NYS Records Access Law was discussed.

C. Personnel- On a motion by Andrea McGurk, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to hire Danielle Fiero as FT Library Clerk at \$40,133.09 per year, effective 9.12.24.

On a motion by Andrea McGurk, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to accept the resignation of Andrea Gallo, PT Library Clerk, at \$18.43 per hour, effective 9.7.24.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the resignation of Silvana Dextre, PT Library Clerk, at \$18.43 per hour, effective 9.15.24.

On a motion by Andrea McGurk, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to hire Margaret Talesnick, PT Library Clerk, at \$18.43 per hour, effective 9.3.24.

D. Buildings and Grounds- We are waiting for an estimate to replace the damaged shrubs on the 109 side of the building.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- A few Friends members have expressed interest in running for Executive Board positions.

XI. CORRESPONDENCE

A. Board- None.

B. Director- None.

XIII. REPORT OF DIRECTOR

A. Director's Written Report- The written report of the Director was discussed.

XIV. OLD BUSINESS- None

XV. NEW BUSINESS

A. Board Meeting 2025- On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to accept the proposed calendar of board meeting dates for 2025.

B. PALS Budget 2025- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to vote for the 2025 PALS budget and for Elizabeth Burns as PALS President and Arielle Hessler as PALS Secretary for 2025-2026.

C. SCLS Draft Budget 2025- The SCLS 2025 draft budget was discussed.

D. Library Trustees and Friends of the Library Board- Updated guidance received from the Library attorney advised that there is no conflict of interest with Library trustees serving as Friends of the Library board members.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, October 28, 2024	Regular Meeting 6 PM
MONDAY, November 29, 2024	Regular Meeting 6 PM
MONDAY, December 30, 2024	Regular Meeting and Budget Workshop 6 PM

XVIII. EXECUTIVE SESSION- None.

XIX. ADJOURNMENT- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to adjourn the Regular Meeting at 7:14 PM.