

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, October 28, 2024
6 pm**

I. Rachel Scelfo called the Regular Meeting to order at 6:02 pm.

Present:
Rachel Scelfo
Jolene Siena
Kathryn Gambill
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans

II. **PLEDGE OF ALLEGIANCE** was recited.

III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF September 30, 2024**

On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, the Minutes of the Regular Meeting of September 30, 2024, were approved.

IV. **COMMENTS FROM VISITORS** – Katrina Phillips, North Babylon Public Library, 815 Deer Park Avenue, North Babylon, NY.

V. **APPROVAL OF PAYROLL WARRANT #1431**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1431 was approved.

VI. **APPROVAL OF BILL WARRANT #1432**

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, Bill Warrant #1432 was approved.

VII. **APPROVAL OF BOND WARRANT – N/A**

VIII. TREASURER'S REPORT

The financial reports were tabled until the November Board meeting, due to Diana Stein's absence.

IX. COMMITTEE REPORTS

A. Financial- None.

B. Policies & Legislation- None.

C. Personnel- On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was accept the resignation of Nicole Peters as PT Librarian I at \$37.09 per hour, effective 10.26.24.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the resignation of Serena Zingale, CI Librarian I, at \$33.57 per hour, effective 10.27.24.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to hire Serena Zingale, PT Librarian I, at \$33.57 per hour, effective 10.28.24.

On a motion by Andrea McGurk, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to accept the resignation of Michele Wilson, Library Assistant, at \$51,599.69 per year, effective 10.26.24.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to hire Eric Fasano, Guard at \$21.35 per hour, effective 10.1.24.

D. Buildings and Grounds- None.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends will meet again in November.

XI. CORRESPONDENCE

A. Board- None.

B. Director- None.

XIII. REPORT OF DIRECTOR

A. Director's Written Report- The written report of the Director was discussed.

XIV. OLD BUSINESS

- A. Updated Records Access Policy-** Approval of the updated Records Access policy was tabled until the November Board meeting pending questions for the Library attorney.
- B. Bollard Estimates-** On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the proposal from Repel Restoration for installation of parking lot bollards for \$5,950.00.
- C. Audit Report FY2023-2024-** On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the Audit Report for FY2023-2024.

XV. NEW BUSINESS

- A. Proposed Budget FY2025-2026-** The proposed budget for FY2025-2026 was discussed.
- B. Technology Plan 2024-2027-** The proposed Technology Plan for 2024-2027 was discussed. The Board requested a presentation of the plan at a future Boardmeeting.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, November 25, 2024	Regular Meeting 6 PM
MONDAY, December 30, 2024	Regular Meeting and Budget Workshop 6 PM
MONDAY, January 27, 2025	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- None.

XIX. ADJOURNMENT- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to adjourn the Regular Meeting at 6:45 PM.