

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, January 27, 2025
6 pm**

I. Rachel Scelfo called the Regular Meeting to order at 6:03 pm.

Present:
Rachel Scelfo
Jolene Siena
Kathryn Gambill
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein

II. **PLEDGE OF ALLEGIANCE** was recited.

III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF December 30, 2024**

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of December 30, 2024, were approved with Maeghan Lollo abstaining due to her absence from that meeting.

IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY 11704.

V. **APPROVAL OF PAYROLL WARRANT #1437**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1437 was approved.

VI. **APPROVAL OF BILL WARRANT #1438**

On a motion by Maeghan Lollo, seconded by Kathryn Gambill, voted on and carried unanimously, Bill Warrant #1438 was approved.

VII. **APPROVAL OF BOND WARRANT – N/A**

VIII. TREASURER'S REPORT

The financial reports for December 2024 were given by Diana Stein. On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, the December 2024 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

A. Financial- None.

B. Policies & Legislation- None.

C. Personnel- On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to raise the salary of Daphne DiFranco, PT Librarian Trainee, to \$31.53 per hour, effective 12.25.24.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Robert Tuohey, PT Library Clerk, at \$18.43 per hour, effective 1.21.25.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the resignation of Robert Tuohey, PT Library Clerk, at \$18.43 per hour, effective 1.23.25.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to raise the salary of Elizabeth Maloney, PT Page, to \$16.50 per hour per the 2024-2027 Staff Association Agreement, effective 1.1.25.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to raise the salary of Victoria Malvone, PT Page, to \$16.50 per hour per the 2024-2027 Staff Association Agreement, effective 1.1.25.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to raise the salary of Kara Bova, PT Page, to \$16.50 per hour per the 2024-2027 Staff Association Agreement, effective 1.1.25.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to raise the salary of Donna Lafferty, PT Page, to \$16.50 per hour per the 2024-2027 Staff Association Agreement, effective 1.1.25.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to raise the salary of Evan Cosci, PT Page, to \$16.50 per hour per the 2024-2027 Staff Association Agreement, effective 1.1.25.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to raise the salary of Jacob Schulman, PT Page, to \$16.50 per hour per the 2024-2027 Staff Association Agreement, effective 1.1.25.

D. Buildings and Grounds- None.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends had their first Saturday meeting this past Saturday and good attendance was reported.

XI. CORRESPONDENCE

A. Board- None.

B. Director- None.

XIII. REPORT OF DIRECTOR

A. Director's Written Report- The written report of the Director was discussed.

XIV. OLD BUSINESS

A. Technology Plan Presentation- Highlights of the proposed Technology Plan were presented by Jill Cuba, Carlos Hidalgo and Danny Mas. On a motion by Andrea McGurk, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to approve the proposed Technology Plan.

B. Updated Social Media Policy- Errors in the updated policy were identified so it is tabled until the next meeting.

C. Proposed Budget FY2025-2026- Rachel Scelfo will seek re-election for the trustee seat with a 5-year term commencing on July 1, 2025.

XV. NEW BUSINESS

A. Resolution for Facsimile Signatures- On a motion by Maeghan Lollo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to authorize Rachel Scelfo to sign the Resolution for Facsimile Signatures for Kathryn Gambill and Diana Stein's signatures.

B. IRS Mileage Increase 2025- On a motion by Andrea McGurk, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to increase the mileage reimbursement rate to .70, per IRS guidelines.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, February 24, 2025

Regular Meeting 6 PM

MONDAY, March 31, 2025

Regular Meeting and Budget Hearing 6 PM

TUESDAY, April 8, 2025

Vote 1-9 PM

MONDAY, April 28, 2025

Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to enter Executive Session at 7:44 PM to discuss a personnel matter.

XIX. ADJOURNMENT- On a motion by Maeghan Lollo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed re-enter the Regular Meeting and adjourn at 7:54 PM.