

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, February 24, 2025
6 pm**

I. Rachel Scelfo called the Regular Meeting to order at 6:03 pm.

Present:
Rachel Scelfo
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein
Absent – Kathryn Gambill
Jolene Siena

II. **PLEDGE OF ALLEGIANCE** was recited.

III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF January 27, 2025**

On a motion by Maeghan Lollo, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of January 27, 2025, were approved.

IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY 11704.

V. **APPROVAL OF PAYROLL WARRANT #1439**

On a motion by Andrea McGurk, seconded by Maeghan Lollo, voted on and carried unanimously, Payroll Warrant #1439 was approved.

VI. **APPROVAL OF BILL WARRANT #1440**

On a motion by Maeghan Lollo, seconded by Andrea McGurk, voted on and carried unanimously, Bill Warrant #1440 was approved.

VII. **APPROVAL OF BOND WARRANT – N/A**

VIII. TREASURER'S REPORT

The financial reports for January 2025 were given by Diana Stein. On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, the January 2025 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

A. Financial- None.

B. Policies & Legislation- None.

C. Personnel- On a motion by Andrea McGurk, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to raise the salary of Gerilynn Cedzich, PT Page, to \$16.50 per hour, effective 1.1.25.

D. Buildings and Grounds- The Notice to Bidders for the roof replacement begins running this week.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- No new updates from the Friends.

XI. CORRESPONDENCE

A. Board- Thank You from Melany Abrahamsen- A thank you note and electric teapot was received from Melany Abrahamsen in appreciation of the Board's efforts on behalf of the Library. President Rachel Scelfo thanked Melany for her ongoing support.

B. Director- None.

XIII. REPORT OF DIRECTOR

A. Director's Written Report- The written report of the Director was discussed.

XIV. OLD BUSINESS

A. Updated Social Media Policy- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to approve the updated Social Media policy.

B. Proposed Budget FY2025-2026- There were no questions regarding the proposed budget for FY2025-2026.

XV. NEW BUSINESS

- A. Entryway Repair Quotes-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to accept the proposal from Rainbow Renovations for \$12,227.34 for repairs relating to leaks in the Library entryway.
- B. Johnson Controls New Server Proposal-** On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to accept the proposal from Johnson Controls for a new server for \$22,155.44, per the NYS contract.
- C. Library Cards-** Designs for new library cards were reviewed.
- D. Annual Library Report 2024-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to approve the Annual Library Report for 2024.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, March 31, 2025	Regular Meeting and Budget Hearing 6 PM
TUESDAY, April 8, 2025	Vote 1-9 PM
MONDAY, April 28, 2025	Regular Meeting 6 PM
WEDNESDAY, May 28, 2025	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to enter Executive Session at 6:55 PM to discuss personnel matters.

XIX. ADJOURNMENT- On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed re-enter the Regular Meeting and adjourn at 7:18 PM.