

III.

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, April 28, 2025
6 pm**

- I. Rachel Scelfo called the Regular Meeting to order at 6:00 pm.

Present:
Rachel Scelfo
Jolene Siena
Kathryn Gambill
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein
Absent – Andrea McGurk

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF March 31, 2025**

On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, the Minutes of the Regular Meeting of March 31, 2025, were approved.

- IV. **COMMENTS FROM VISITORS** – Melany Abrahamsen, 26 Larsen Lane, West Babylon, NY, 11704. Melany Abrahamsen inquired about the Budget Vote results.

- V. **APPROVAL OF PAYROLL WARRANT #1443**

On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, Payroll Warrant #1443 was approved.

- VI. **APPROVAL OF BILL WARRANT #1444**

On a motion by Kathryn Gambill, seconded by Maeghan Lollo, voted on and carried unanimously, Bill Warrant #1444 was approved.

- VII. **APPROVAL OF BOND WARRANT – N/A**

VIII. TREASURER'S REPORT

The financial reports for March 2025 were given by Diana Stein. On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, the March 2025 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

A. Financial- Treasurer Diana Stein noted that our interest rates are 3.74% from First National Bank and 4.07% from Valley Bank.

B. Policies & Legislation- The Board discussed the memo received from the Library attorney regarding piggybacking on contracts.

C. Personnel- On a motion by Jolene Siena, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to accept the resignation of Serena Zingale, PT Librarian I, at \$33.57 per hour, effective 4.5.25.

On a motion by Jolene Siena, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to hire Julianne Gortakowski, PT Librarian I, at \$33.57 per hour, effective 4.7.25.

On a motion by Jolene Siena, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to hire Serena Zingale, CI Librarian I, at \$33.57 per hour, effective 4.6.25.

On a motion by Jolene Siena, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to terminate Lisa Smyth, CI Librarian, at \$33.57 per hour, effective 4.6.25.

On a motion by Jolene Siena, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to hire Linda Lalegian Parlow, PT Library Clerk, at \$18.43 per hour, effective 4.28.25.

D. Buildings and Grounds- None.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends Book Sale was discussed.

XI. CORRESPONDENCE

A. Board- O'Connell Email, TY from Birthday Wishes

B. Director- None.

XIII. REPORT OF DIRECTOR

- A. Director's Written Report-** The written report of the Director was discussed.

XIV. OLD BUSINESS

- A. Budget Vote Results FY2025-2026-** The Budget Vote passed 133-9 and Rachel Scelfo was elected as Trustee with 134-1. On a motion by Kathryn Gambill, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to accept the results of the Budget Vote for FY2025-2026.

XV. NEW BUSINESS

- A. Roof Replacement Bid Recommendation-** On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to award the contract for the roofing replacement project to Statewide Roofing Inc. for \$993,205 per John Tanzi's recommendation.
- B. ALA Annual Conference June 26-30, 2025-** On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to send two staff members to the conference at a cost not to exceed \$2,400 each.
- C. Proposed Long Range Plan 2025-2029-** The Long Range Plan will be reviewed by the Board.
- D. Policy Review-Mission Statement-** The Mission Statement will be reviewed by the Board.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

WEDNESDAY, May 28, 2025
MONDAY, June 23, 2025
MONDAY, July 28, 2025
MONDAY, August 25, 2025

Regular Meeting 6 PM
Regular Meeting 6 PM
Regular and Reorganization Meeting 6 PM
Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- None.

XIX. ADJOURNMENT- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to adjourn the meeting at 6:49 PM.