

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, March 31, 2025
6 pm**

I. Rachel Scelfo called the Regular Meeting to order at 6:05 pm.

Present:
Rachel Scelfo
Jolene Siena
Kathryn Gambill
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein

II. **PLEDGE OF ALLEGIANCE** was recited.

III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF February 24, 2025**

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of February 24, 2025, were approved, with Jolene Siena and Kathryn Gambill abstaining due to their absence from that meeting.

IV. **COMMENTS FROM VISITORS** – None.

V. **APPROVAL OF PAYROLL WARRANT #1441**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1441 was approved.

VI. **APPROVAL OF BILL WARRANT #1442**

On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, Bill Warrant #1442 was approved.

VII. **APPROVAL OF BOND WARRANT** – N/A

VIII. TREASURER'S REPORT

The financial reports for February 2025 were given by Diana Stein. On a motion by Maeghan Lollo, seconded by Andrea McGurk, voted on and carried unanimously, the February 2025 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

A. **Financial-** None.

B. **Policies & Legislation- Impact of IMLS and Federal Funding Cuts-**The impact of potential IMLS and federal funding cuts to libraries were discussed.

C. **Personnel-** On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to hire Barbara Fitzpatrick, PT Library Clerk, at \$18.43 per hour, effective 3.17.25.

D. **Buildings and Grounds-** None.

IX. **REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY-** Kathryn Gambill reported that she is Hospitality Chair and the Judy Miller Scholarship was restored.

XI. CORRESPONDENCE

A. **Board-** None.

B. **Director-** None.

XIII. REPORT OF DIRECTOR

A. **Director's Written Report-** The written report of the Director was discussed.

XIV. OLD BUSINESS

A. **Proposed Budget FY2025-2026-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the Budget Hearing was opened. No visitors were present and there were no new questions regarding the proposed budget. On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, the Budget Hearing was closed.

XV. NEW BUSINESS

- A. WB Mason Quote-Children's-** On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to accept the proposal from WB Mason for \$2,055.60 for stools for the Children's Room per the NYS Contract.
- B. Today's Classroom Quote-** On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the quote from Today's Classroom for \$1,538.47 for a reading nook for the Children's Room.
- C. Dell Computer Replacements Quote-** On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to accept the proposal from Dell Computer for \$6,214.00 for replacement computers per the NYS Contract.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

TUESDAY, April 8, 2025	Vote 1-9 PM
MONDAY, April 28, 2025	Regular Meeting 6 PM
WEDNESDAY, May 28, 2025	Regular Meeting 6 PM
MONDAY, June 23, 2025	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to enter Executive Session at 7:14 PM to discuss personnel matters.

XIX. ADJOURNMENT- On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed re-enter the Regular Meeting and adjourn at 7:24 PM.