

**WEST BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEES
Regular and Reorganization Meeting
Monday, July 28, 2025
6 pm**

		MOTION	SECOND
I.	Call to Order		
II.	Pledge of Allegiance		
III.	Motion to elect Reorganization Meeting Chairperson.		
IV.	Election of Officers.		
V.	Administration of Constitutional Oath of the State of New York to Board President, Vice President and Treasurer.		
VI.	Appointment of Committee Chairpersons.		
VII.	Motion to approve the West Babylon Public Library Budget for Fiscal Year 2025-2026.		
VIII.	Motion to designate the Library Director as Clerk for the Annual Budget Vote and Election.		
IX.	Motion to appoint Diana Stein as Treasurer of West Babylon Public Library with an annual fee of \$7,000.00.		
X.	Motion to appoint the firm of the Law Offices of Volz and Vigliotta, PLLC PLLC as legal counsel to the West Babylon Public Library with an annual fee of \$7,500.00.		
XI.	Motion to appoint Baldessari and Coster LLP as auditor to the West Babylon Public Library with an annual fee of \$11,800.00.		
XII.	Motion to appoint Joseph P. Price and Cook Maran as insurance broker to the West Babylon Public Library.		
XIII.	Motion to designate JPMorgan Chase (West Babylon branch), Valley National Bank Bank (Farmingdale branch), Capital One (Babylon branch), Citibank (Lindenhurst branch), TD Bank (West Babylon branch), Citizens Bank, Bank of America, Connect One Bank, and Webster Bank as official depository banks of monies received by tax levy or otherwise with a maximum amount to be deposited of \$2,000,000.00 in each such bank.		
XIV.	Motion to establish a petty cash fund in the amount of \$300.00.		
XV.	Motion to establish change funds in the Circulation Department safe and Circulation Cash Register in the amount of \$100.00 each and Business Office safe of \$200.00.		
XVI.	Motion to establish an agenda for Board of Trustee meetings.		
XVII.	Motion to designate the Babylon Beacon for bid announcements and Long Island Business News and Babylon Beacon as the two newspapers for the publication of legal notices of Budget Vote and Trustee Elections.		
XVIII.	Motion to set the automotive mileage allowance at \$0.70 a mile. Fund Balance Reserve Policies:		
XIX.	Motion to designate the Unused Benefit Time Payable Reserve Fund in the amount of \$165,000.00.		
XX.	Motion to designate Retiree Health Insurance Payable Reserve Fund in the amount of \$119,000.00.		
XXI.	Motion to designate the Unemployment Reserve Fund in the amount of \$10,400.		
XXII.	Motion to authorize the Financial Committee to review and approve a limited number of recurring invoices and utility statements including, but not limited to:		

[illegible]

- XXIII. Distribute Code of Ethics or Library Trustee, Officer, Employee and Volunteer Code of Ethics and Conflict of Interest and Whistleblower Policy.
- XXIV. Reading and Approval of Minutes of June 23, 2025.
- XXV. Comments from Visitors
- XXVI. Approval of Payroll Warrant # 1449
- XXVII. Approval of Bill Warrant # 1450
- XXVIII. Treasurer's Report for June 2025
- XXIX. Committee Reports
 - A. Financial
 - B. Policies and Legislation
 - C. Personnel
 - D. Buildings and Grounds
- XXX. Report of the Friends of the Library
- XXXI. Correspondence
 - A.
 - B.
- XXXII. Report of Director
 - A. Director's Written Report
- XXXIII. Old Business
- XXXIV. New Business
 - A. Holidays 2026
 - B. Roof Replacement Schedule and Construction Grant Options
- XXXV. Comments from Visitors
- XXXVI. Dates of Future Meetings, Friends and Library Events
 - MONDAY, August 25, 2025 - Regular Meeting 6 PM
 - MONDAY, September 29, 2025 - Regular Meeting 6 PM
 - MONDAY, October 27, 2025 - Regular Meeting 6 PM
- XXXVII. Executive Session