

III.

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, August 25, 2025
6 pm**

- I. Rachel Scelfo called the Regular Meeting to order at 6:01 pm.

Present:
Rachel Scelfo
Jolene Siena
Kathryn Gambill
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF MINUTES OF REGULAR & REORGANIZATION MEETING OF July 28, 2025**

On a motion by Maeghan Lollo, seconded by Jolene Siena, voted on and carried unanimously, the Minutes of the Regular & Reorganization Meeting of July 28, 2025, were approved.

- IV. **COMMENTS FROM VISITORS** – None.

- V. **APPROVAL OF PAYROLL WARRANT #1451**

On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, Payroll Warrant #1451 was approved.

- VI. **APPROVAL OF BILL WARRANT #1452**

On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, Bill Warrant #1452 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

VIII. TREASURER'S REPORT

The financial reports for July 2025 were given by Diana Stein. On a motion by Andrea McGurk, seconded by Maeghan Lollo, voted on and carried unanimously, the July 2025 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

A. Financial- None.

B. Policies & Legislation- None.

B. Personnel- On a motion by Andrea McGurk, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to accept the resignation of Serena Zingale, CI Librarian, at \$34.41 per hour, effective 8.16.2025.

On a motion by Andrea McGurk, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed the accept the retirement of Kathleen VanTassel, FT Library Clerk, at \$41,734.88 per year, effective 8.9.2025.

On a motion by Andrea McGurk, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to hire James Noonan, FT Library Clerk at \$41,136.42 per year, effective 8.25.2025.

On a motion by Andrea McGurk, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to accept the resignation of Lisa Von Czerniewicz, PT Library Clerk, at \$18.89 per hour, effective 7.29.2025.

On a motion by Andrea McGurk, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to hire Andrea Costello, PT Library Clerk, at \$18.89 per hour, effective 8.25.25.

On a motion by Andrea McGurk, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to accept the resignation of Evan Cosci, PT Page, at \$16.50 per hour, effective 8.9.2025.

On a motion by Andrea McGurk, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to accept the resignation of Jacob Schulman, PT Page, at \$16.50 per hour, effective 8.10.2025.

On a motion by Andrea McGurk, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to hire Kiera Villatoro, PT Page, at \$16.50 per hour, effective 8.11.2025.

D. Buildings and Grounds- None.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The next Friends Book Sale will be in October.

XI. CORRESPONDENCE

A. Board- None.

B. Director- None.

XIII. REPORT OF DIRECTOR

A. Director's Written Report- The written report of the Director was discussed.

XIV. OLD BUSINESS

Salary Schedule 8.25- On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, Salary Schedule 8.25 was approved.

XV. NEW BUSINESS

A. Assurances-NYS Library Construction Grant- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to authorize Rachel Scelfo to sign the NYS Library Construction Grant Assurances.

B. Proposal-J. Tanzi Architects- On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, the proposal from J. Tanzi Architects for management of the Solar Panels project for \$18,500 was approved.

C. Quote-Dell Laptops- On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to approve the quote from Dell for Makerspace laptops for \$3,905.56, per the NYS Contract.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, September 29, 2025

Regular Meeting 6 PM

MONDAY, October 27, 2025

Regular Meeting 6 PM

MONDAY, November 24, 2025

Regular Meeting 6 PM

MONDAY, December 29, 2025

Regular Meeting and Budget Workshop 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to go into Executive Session at 6:31 PM to discuss salary and personnel matters.

On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting at 6:44 PM.

On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the payout of Laurel Scalera for accrued annual and sick leave.

XIX. ADJOURNMENT- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to adjourn the meeting at 6:45 PM.