

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, September 29, 2025
6 PM**

- I. Rachel Scelfo called the Regular Meeting to order at 6:01 PM. Maeghan Lollo arrived at 6:11 PM.

Present:
Rachel Scelfo
Jolene Siena
Kathryn Gambill
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF August 25, 2025**

On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, the Minutes of the Regular Meeting of August 25, 2025, were approved.

- IV. **COMMENTS FROM VISITORS** – None.

- V. **APPROVAL OF PAYROLL WARRANT #1453**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Payroll Warrant #1453 was approved.

- VI. **APPROVAL OF BILL WARRANT #1454**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Bill Warrant #1454 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

- VIII. **TREASURER'S REPORT**

The financial reports for August 2025 were given by Diana Stein. On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the August 2025 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

A. Financial- Motion to transfer \$344,886 from General Fund to Capital Fund to offset the interfund balance. On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to transfer \$344,886 from the General Fund to the Capital Fund to offset the interfund balance.

B. Policies & Legislation- New Voting records requirement- The new voting records Requirement was discussed.

C. Personnel- On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the resignation of Laurel Scalera, PT Librarian I, at \$34.41 per hour, effective 8.29.25.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed the accept the resignation of Richard Rapecis, C/I Librarian I, at \$34.41 per hour, effective 9.1.25.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to hire Richard Rapecis, PT Librarian I at \$34.41 per hour, effective 9.2.25.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to hire Laurel Scalera, C/I Librarian I, at \$34.41 per hour, effective 9.2.25.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to promote Joann Hotelling to Principal Library Clerk, at \$52,050.14 per year, effective 9.1.25.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to hire Juliana Scicolone, FT Library Clerk, at \$41,136.42 per year, effective 9.29.25.

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to end LWOP for Donna Lafferty, PT Page at \$16.50 per hour, effective 9.23.25.

D. Buildings and Grounds- None.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The Friends Book Sale is on October 4th.

XI. CORRESPONDENCE

A. Board- Patron Letter- A complimentary letter from an ESL student was received.

XIII. REPORT OF DIRECTOR

A. Director's Written Report- The written report of the Director was discussed.

XIV. OLD BUSINESS- None.

XV. NEW BUSINESS

A. Proposed Board Meeting Dates 2026- On a motion by Maeghan Lollo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the proposed Board meeting dates for 2026.

B. Proposed PALS Budget 2026- On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the proposed PALS budget for 2026 was approved.

C. Snow Removal Proposals- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to accept the proposal from J. Trezza for snow removal services from 2025-2027.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, October 27, 2025	Regular Meeting 6 PM
MONDAY, November 24, 2025	Regular Meeting 6 PM
MONDAY, December 29, 2025	Regular Meeting and Budget Workshop 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to go into Executive Session at 6:39 PM to discuss a personnel matter.

On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting and adjourn at 7:39 PM.