

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Wednesday, January 28, 2026
6 PM**

I. Rachel Scelfo called the Regular Meeting to order at 6:02 PM.

Present:
Rachel Scelfo
Jolene Siena
Kathryn Gambill
Director – Nancy Evans
Treasurer – Diana Stein
Absent: Andrea McGurk, Maeghan Lollo

II. **PLEDGE OF ALLEGIANCE** was recited.

III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF December 29, 2025**

On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, the Minutes of the Regular and Budget Workshop Meeting of December 29, 2025, were approved.

IV. **COMMENTS FROM VISITORS** – None.

V. **APPROVAL OF PAYROLL WARRANT #1461**

On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, Payroll Warrant #1461 was approved.

VI. **APPROVAL OF BILL WARRANT #1462**

On a motion by Kathryn Gambill, seconded by Jolene Siena, voted on and carried unanimously, Bill Warrant #1462 was approved.

VII. **APPROVAL OF BOND WARRANT** – N/A

VIII. TREASURER'S REPORT

The financial reports for December 2025 were given by Diana Stein. On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, the December 2025 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

- A. **Financial- 2026 IRS Mileage Rate-** On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to adopt the 2026 IRS mileage rate of .725, effective 1.1.2026.
- B. **Policies & Legislation-** Director Evans received notification that the Library will receive discretionary funds from the NYS Assembly.
- C. **Personnel-** On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the resignation of Laurel Scalera, C/I Librarian, at \$34.41 per hour, effective 12.30.25.
On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to approve the hiring of James Lucarelli, PT Page, at \$17.00 per hour, effective 1.12.26.
- D. **Buildings and Grounds-** None.

- X. **REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY-** The Friends are sponsoring a logo contest and a poetry event in April.

XI. CORRESPONDENCE

- A. None.

XII. Report of Director

- A. **Director's Written Report-** The written report of the Director was discussed.

XIII. OLD BUSINESS

- A. **Proposed Budget FY2026-2027-** There were no changes to the proposed budget.

XV. NEW BUSINESS

- A. **Legal Notice for Budget and Trustee Vote-** On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the legal notice for the 2026 Budget and Trustee Vote, as approved by the Library attorney.

- B. Snow Removal Quotes-** On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the proposal from SnowPac for snow removal services.
- C. CDWG Quote-** On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to accept the quote from CDWG for 2 Cisco switches for \$16,400.00.
- D. Sample Vulnerable Adults Policy-** A sample Vulnerable Adults Policy was discussed. It was agreed to send it to the Library attorney for review.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, February 23, 2026	Regular Meeting 6 PM
MONDAY, March 30, 2026	Regular Meeting and Budget Hearing 6 PM
TUESDAY, April 14, 2026	Library Vote 1-9 PM
MONDAY, April 27, 2026	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- None.

On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to adjourn the Regular Meeting at 7:03 PM.