

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Wednesday, May 27, 2026
6 PM**

I. Rachel Scelfo called the Regular Meeting to order at 6:03 PM.

Present:
Rachel Scelfo
Jolene Siena
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein
Absent – Kathryn Gambill

II. **PLEDGE OF ALLEGIANCE** was recited.

III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 29, 2026**

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular Meeting of April 29, 2026 were approved, with Jolene Siena recusing due to her absence from that meeting.

IV. **COMMENTS FROM VISITORS** – None.

V. **APPROVAL OF PAYROLL WARRANT #1469**

On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, Payroll Warrant #1469 was approved.

VI. **APPROVAL OF BILL WARRANT #1470**

On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, Bill Warrant #1470 was approved.

VII. **APPROVAL OF BOND WARRANT** – N/A

VIII. TREASURER'S REPORT FOR APRIL 2026

The financial reports for April 2026 were given by Diana Stein. On a motion by Maeghan Lollo, seconded by Andrea McGurk, voted on and carried unanimously, the April 2026 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

- A. Financial-** None.
- B. Policies & Legislation-** The state budget should be finalized soon, with either modest or flat funding increases for libraries.
- C. Personnel-** On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Kathryn Susko, PT Librarian Trainee, at \$30.66 per hour, effective 5.6.26.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the resignation of Andrea Costello, PT Library Clerk, at \$18.89 per hour, effective 5.15.26.

- D. Buildings and Grounds-** The remaining bent tree in the parking lot was discussed and it was agreed that the angle does not warrant an attempt to straighten.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- None.

XI. CORRESPONDENCE

- A.** Letters from Jim Batura and the Friar Family- Complimentary letters received from Jim Batura and the Friar Family were discussed.

XII. Report of Director

- A. Director's Written Report-** The written report of the Director was discussed.

XIII. OLD BUSINESS

- A. Employee Dress Code-** Discussed of the Employee Dress Code was tabled until the next meeting.

XV. NEW BUSINESS

- A. Construction Grant Closing Assurances-Roof Replacement-** On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to authorize Rachel Scelfo to sign the Construction Grant Closing Assurances for the roof replacement.
- B. Baldessari and Coster Engagement Letter-** On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, the engagement letter for the 2026 audit was approved.
- C. Policy Review-Credit Card and Food and Beverage Policy-** The policies were reviewed. A clarifying sentence was added to the Food and Beverage Policy.
- D. Nexus Solutions NY Rate Increase Notification-** On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the rate increase to \$80 per hour for Nexus Solutions NY.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, June 29, 2026	Regular Meeting 6 PM
MONDAY, July 27, 2026	Regular and Reorganization Meeting 6 PM
MONDAY, August 31, 2026	Regular Meeting 6 PM

XVIII. EXECUTIVE SESSION- On a motion by Rachel Scelfo, seconded by Maeghan Lollo, voted on and carried unanimously, it was agreed to enter Executive Session at 6:31 PM to discuss a personnel matter.

On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting and adjourn at 6:58 PM.