

III.

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, August 31, 2026
6 PM**

- I. Rachel Scelfo called the Regular Meeting to order at 6:00 PM.

Present:
Rachel Scelfo
Jolene Siena
Kathryn Gambill
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF MINUTES OF REGULAR AND REORGANIZATION MEETING OF JULY 27, 2026**

On a motion by Maeghan Lollo, seconded by Andrea McGurk, voted on and carried unanimously, the Minutes of the Regular and Reorganization Meeting of July 27, 2026 were approved.

- IV. **COMMENTS FROM VISITORS** – None.

- V. **APPROVAL OF PAYROLL WARRANT #1475**

On a motion by Rachel Scelfo, seconded by Kathryn Gambill, voted on and carried unanimously, Payroll Warrant #1475 was approved.

- VI. **APPROVAL OF BILL WARRANT #1476**

On a motion by Kathryn Gambill, seconded by Maeghan Lollo, voted on and carried unanimously, Bill Warrant #1476 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

VIII. TREASURER'S REPORT FOR JULY 2026

The financial reports for July 2026 were given by Diana Stein. On a motion by Kathryn Gambill, seconded by Rachel Scelfo, voted on and carried unanimously, the July 2026 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

A. Financial- None.

B. Policies & Legislation- Director Evans, Kathryn Gambill and Zone 5 Library Directors will meet with Assemblyman O'Pharrow this week at our library to discuss our legislative priorities.

C. Personnel- On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to accept the retirement of Debra Dipalma, Library Clerk, at \$41,959.15 per year, effective 8.29.26.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the promotion of Diane Napoli to Principal Account Clerk, at \$80,000.00 per year, effective 7.29.26.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Isabella Arango Callejas, P/T Page, at \$17.00 per hour, effective 8.3.26.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to grant 2% salary increases to staff, effective 7.1.26 as per the 2024-2027 Staff Association Agreement.

D. Buildings and Grounds- None.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The *Tony and the Boys* concert was a success, with over 58 attendees.

XI. CORRESPONDENCE

A. Letter from Newell Family- A complimentary letter from the Newell family was discussed.

XII. Report of Director

- A. Director's Written Report-** The written report of the Director was discussed.

XIII. OLD BUSINESS

- A. LED Lighting Project Evaluation-** The LED Lighting Project Evaluation from John Tanzi Architects was discussed. It was decided not to move forward at this time.
- B. Sexual Harassment Policy Review and Assignment of Roles-** The updated Sexual Harassment Policy was reviewed. There appears to be an omission, so Director Evans will check with the Library attorney.

XV. NEW BUSINESS

- A. Policy Review-Materials Selection Policy-** On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to approve the Materials Selection Policy with a minor change as discussed.
- B. Dell Computers Quote-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, the quote from Dell for \$8,075.70 for 6 computers, per the NYS contract was approved.
- C. Parking Lot Repair and Resurfacing Quote-** On a motion by Maeghan Lollo, seconded by Kathryn Gambill, voted on and carried unanimously, the quote from A and L Blacktop for \$23,175.00 for parking lot repair and resurfacing per the NYS contract was approved.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, September 28, 2026	Regular Meeting 6 PM
MONDAY, October 26, 2026	Regular Meeting 6 PM
MONDAY, November 30, 2026	Regular Meeting 6 PM
SATURDAY, September 26, 2026	Friends of the Library Meeting 11 AM

- XVIII. EXECUTIVE SESSION-** On a motion by Rachel Scelfo, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to enter Executive Session at 7:20 PM to discuss an employee benefit matter.

On a motion by Kathryn Gambill, seconded by Rachel Scelfo, voted on and carried unanimously, it was agreed to re-enter the Regular Meeting at 7:47 PM.

On a motion by Rachel Scelfo, seconded by Jolene Siena, voted on and carried unanimously, the meeting was adjourned at 7:47 PM.