

**WEST BABYLON PUBLIC LIBRARY
REGULAR MEETING MINUTES
Monday, September 28, 2026
6 PM**

- I. Jolene Siena called the Regular Meeting to order at 6:01 PM.

Present:
Jolene Siena
Kathryn Gambill
Andrea McGurk
Maeghan Lollo
Director – Nancy Evans
Treasurer – Diana Stein
Absent – Rachel Scelfo, Maeghan Lollo

- II. **PLEDGE OF ALLEGIANCE** was recited.

- III. **READING AND APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 31, 2026**

On a motion by Andrea McGurk, seconded by Kathryn Gambill, voted on and carried unanimously, the Minutes of the Regular Meeting of August 31, 2026 were approved.

- IV. **COMMENTS FROM VISITORS** – None.

- V. **APPROVAL OF PAYROLL WARRANT #1477**

On a motion by Kathryn Gambill, seconded by Andrea McGurk, voted on and carried unanimously, Payroll Warrant #1477 was approved.

- VI. **APPROVAL OF BILL WARRANT #1478**

On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, Bill Warrant #1478 was approved.

- VII. **APPROVAL OF BOND WARRANT** – N/A

VIII. TREASURER'S REPORT FOR AUGUST 2026

The financial reports for August 2026 were given by Diana Stein. On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, the August 2026 Treasurer's Report was approved.

IX. COMMITTEE REPORTS

A. Financial- None.

B. Policies & Legislation- Director Evans informed the Board that the FCC launched a proceeding that threatens to terminate the E-Rate program.

C. Personnel- On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to approve the title change of Daphne DiFranco to PT Librarian I, at \$35.10 per hour, effective 6.1.26.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Kelly Kaley, FT Library Clerk, at \$41,959.15 per year, effective 9.22.26.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed to hire Erika Parker, Senior Account Clerk Contingent Permanent, at \$61,200.00 per year, effective 9.28.26.

On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, it was agreed hire Eric Fasano, PT Guard, at \$22.32 per hour, effective 9.14.26.

D. Buildings and Grounds- None.

IX. REPORT OF FRIENDS OF THE WEST BABYLON PUBLIC LIBRARY- The meeting scheduled for Saturday, September 26 was cancelled due to the weather.

XI. CORRESPONDENCE

A. Thank You to Epic- A thank you letter to Epic Insurance for their donation was discussed.

B. 2026 Babylon Trustee Caucus Letter- There will be a nominating caucus for the position of SCLS Babylon Trustee at the Lindenhurst Library.

XII. Report of Director

- A. Director's Written Report-** The written report of the Director was discussed.

XIII. OLD BUSINESS

- A. Sexual Harassment Policy Review and Assignment of Roles-** On a motion by Andrea McGurk, seconded by Jolene Siena, voted on and carried unanimously, the updated Sexual Harassment Prevention Policy was approved. Roles will be assigned at a later date.

XV. NEW BUSINESS

- A. Proposed Board Meeting Dates 2027-** On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried unanimously, it was agreed to approve the proposed board meeting dates for 2027.
- B. Proposed PALS Budget 2027-** On a motion by Jolene Siena, seconded by Andrea McGurk, voted on and carried unanimously, it was agreed to approve the proposed PALS budget for 2027 and to vote for Ryan Athanas as PALS President and Jamie Papandrea as PALS Secretary.
- C. Policy Review-Procurement Policy-** The Procurement Policy was reviewed. No changes were made.

XVI. COMMENTS FROM VISITORS – None.

XVII. DATES OF FUTURE BOARD MEETINGS, FRIENDS AND LIBRARY EVENTS

MONDAY, October 26, 2026	Regular Meeting 6 PM
MONDAY, November 30, 2026	Regular Meeting 6 PM
MONDAY, December 28, 2026	Regular Meeting and Budget Workshop 6 PM
SATURDAY, October 3, 2026	Friends Book Sale 10 AM

XVIII. EXECUTIVE SESSION- None.

On a motion by Jolene Siena, seconded by Kathryn Gambill, voted on and carried Unanimously, the meeting was adjourned at 7:05 PM.